

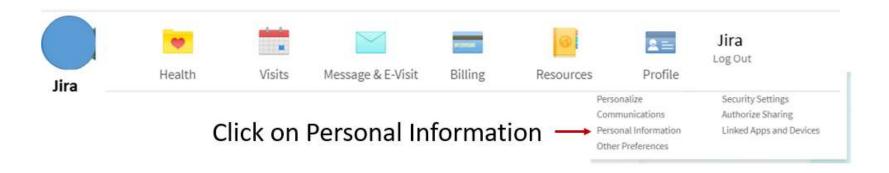
How to update your Name, Gender, Identify Orientation & Sex at birth

- 1. Go to Profile on the top
- 2. Next go to Personal Information
- 3. Then go to Details about me and click on EDIT
- 4. Fill in/Edit the appropriate information.
- 5. The final step is to **SAVE CHANGES** or **CANCEL** to not save your updated information.

Scroll down to see screen shots of each step.



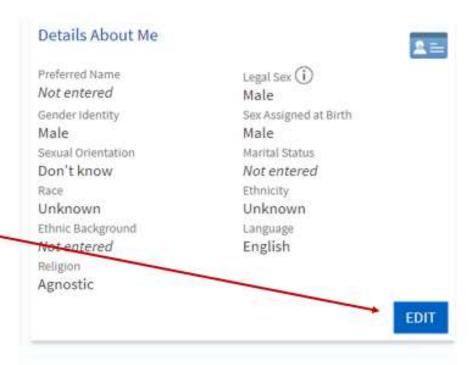
How to update your Name, Gender, Identify Orientation & Sex at birth





How to update your Name, Gender, Identify Orientation & Sex at birth

After you open your Profile/Personal information you will want to select the Edit button under the Details About Me and select EDIT to start updating your information..





How to update your Name, Gender, Identify Orientation & Sex at birth Details About Me

Once you have clicked on the Edit button this screen will come up.

Fill in the appropriate fields.

Preferred Name Legal Sex

Gender Identity Sex Assigned at Birth

Sexual Orientation

You can hold the CTRL key while clicking to select multiple options.

Marital Status

Race

Ethnicity

Ethnic Background

You can hold the CTRL key while clicking to select multiple options.

Language Religion

When done click on **SAVE CHANGES** or **CANCEL** to cancel your updates.

