EISENHOWER HEALTH

How to update your Name, Gender, Identify Orientation & Sex at birth

1. Go to Profile on the top

2. Next go to Personal Information

3. Then go to Details about me and click on **EDIT**

4. Fill in/Edit the appropriate information.

5. The final step is to **SAVE CHANGES** or **CANCEL** to not save your updated information.

Scroll down to see screen shots of each step.

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Jira

Health   Visits   Message & E-Visit   Billing   Resources   Profile   Jira
Log Out

Personalize   Security Settings
Communications   Authorize Sharing

Click on Personal Information ⟶ Personal Information   Linked Apps and Devices
Other Preferences

EISENHOWER HEALTH

How to update your Name, Gender, Identify Orientation & Sex at birth

After you open your Profile/Personal information you will want to select the Edit button under the **Details About Me** and select EDIT to start updating your information..

Details About Me

Preferred Name
Not entered

Gender Identity
Male

Sexual Orientation
Don't know

Race
Unknown

Ethnic Background
Not entered

Religion
Agnostic

Legal Sex (i)
Male

Sex Assigned at Birth
Male

Marital Status
Not entered

Ethnicity
Unknown

Language
English

EDIT

EISENHOWER HEALTH

How to update your Name, Gender, Identify
Orientation & Sex at birth

Once you have clicked on the Edit button this screen will come up.

Fill in the appropriate fields.

Preferred Name   Legal Sex
Gender Identity   Sex Assigned at Birth
Sexual Orientation
You can hold the CTRL key while clicking to select multiple options.
Marital Status
Race
Ethnicity
Ethnic Background
You can hold the CTRL key while clicking to select multiple options.
Language   Religion

When done click on **SAVE CHANGES** or **CANCEL** to cancel your updates.

Details About Me

Information entered here may be visible to anyone with access to this legal medical record.

Preferred Name | Legal Sex ▾

Gender Identity ▾ | Sex Assigned at Birth ▾

Sexual Orientation
Bisexual
Choose not to disclose
Don't know
You can hold the CTRL key while clicking to select multiple options.

Marital Status ▾

Race
American Indian or Alaska Native
Asian
Black or African American
You can hold the CTRL key while clicking to select multiple options.

Ethnicity ▾

Ethnic Background

You can hold the CTRL key while clicking to select multiple options.

Language
English ▾ | Religion
Agnostic ▾

SAVE CHANGES | CANCEL